9:02 a.m. Carmaine Ternes called the meeting to order.

Announcements and thank-yous: Robin Schrack death of father, Gwen & Nancy

The following members were in attendance:

- Carmaine Ternes, President
- Nancy McFarlin, President-Elect
- Gwen Lehman, Past President
- Diane Leupold, Treasurer
- Julie Doyen, Assistant Treasurer
- Sharon Parks, Secretary
- Marla Lambert, Historian
- Mary Hobson, Professional Excellence
- Barb Bahm, Executive Secretary/Futures/Assistant Director District I
- Melissa Stucky, Director District I
- Sharon Koontz, Director District II
- Diane Mahaffey, Assistant Director District II
- Marlene Meckenstock, Assistant Director District III
- Linda Holzer, Director District IV
- Jane Burton, Assistant Director District IV
- Shelley Baublits, Director District V
- Martha House, Webmaster
- Debra Kauer, Tech Director
- Ruth McCauley, Promotions
- Cindy Pfeiffer, Advocacy
- Jackie Lakin, KSDE Representative
- Sheri Roberts, SLMD
- Beverley Buller, WAW Award
- Shelia Blume, Conference Vendor Liaison/ Research Committee Chair
- Debbi Maddy, KLA Membership & Professional Partners
- Desiree Moore, Intellectual Freedom Committee

Approval of the agenda: Shelia Blume moved to accept the agenda, Gwen Lehman seconded, motion carried.

Approval of the minutes from the January 18, 2014 Council meeting: Sharon Parks moved, Cindy Pfeiffer seconded, motion passed.
Report of Officers:

**President-Carmaine Ternes** (addendum #1):

Made a plea for support of the Declaration for the Right to Libraries, encouraged participation in the school library video contest, encouraged viewing of the videos produced by KLFA, encouraged attendance at the legislative coffees in your community, encouraged awareness and support of the CCCCR

**President-Elect, Nancy McFarlan** (addendum #2)

Reported on attendance at conferences and district workshops. Reported on members of AASL that do not belong to KASL—there are 19 that belong to AASL but not KASL; some may be public librarians.

Reported that reaffiliation is completed.

Report on conference planning: planning is underway but not yet set in writing. Rebecca Johnson will be the featured speaker with book signing. Christine Schein (president’s session) has been asked to come and speak about advocacy efforts in Colorado. Fall Conference will be in Manhattan at the Hilton Garden Inn.

Council meetings for the following year have all been scheduled and will be held at the Salina Public Library in Salina, KS as follows: August 9, 2014, January 10, 2015, April 18, 2015.

**Immediate Past-President, Gwen** (addendum #3)

Results of voting: Marla Lambert was elected president-elect, Sharon Parks will serve a second term as secretary, Brenda Lemon was elected treasurer. New officers positions for the upcoming year, 2014-2015, will become effective June 1, 2014 as follows:

- Nancy McFarlan moves from president-elect to president
- Marla Lambert becomes president-elect
- Carmaine Ternes becomes immediate past-president
- Sharon Parks continues as secretary
- Brenda Lemon becomes treasurer

The proposed budget passed.

**Treasurer, Diane Leupold** (addendum #4)

Distributed copies of the current budget. Please turn in your reimbursement voucher and she will mail out checks within the week.

**Report of appointed positions:**

**Assistant Treasurer, Julie Doyen** (addendum #5)

Reported on her challenge to each district to sell $100 worth of merchandise at the spring workshop: District 4 sold $89, District 6 sold $5.

Older items have been depleted by gifting them with membership renewal. Requested an action to discontinue this practice as supplies have been exhausted. Nancy moved that we discontinue providing early enrollment gifts of older merchandise, Shelia seconded, motion passed.
Barb Bahm (addendum #6)

Reported on membership: total of 435 members for the 2013-14 year. This is down 32 from the previous year.

The KASL Directory will be updated monthly, affective immediately.

19 members of AASL are not members of KASL

2014 conference—will be with KLA

2015 fall conference will be held Oct 1-2 at the Manhattan Garden Hilton in Manhattan, KS.

Nancy moved that we continue to work with KLA through 2017 for conference planning, seconded by Debra Kauer. Motion passed.

Historian, Marla Lambert (see addendum #7)

Scrapbook for this year is in progress. She has received pictures from each district’s workshop. She is currently working on pictures from the fall conference. The company that has taken over the publication of the books is the same company that created/published the software.

KASL Mailing List Administrator, Brig McCoy

Not in attendance, no report.

Webmaster, Martha House (see addendum #8)

She bought a domain name and is working on transferring things for the KASL website.

Declaration for the Right to Libraries, Nancy McFarlan

Nancy reported that she has not been able to get her name on the list to receive information although she has tried numerous times.

Report of committees

Advocacy, Cindy Pfeiffer

KNEA and Dianne Leupold have been keeping us informed about what is happening with the legislature. She encourages everyone to continue to stay informed and seek support for schools and school libraries. Called attention to KASL’s FaceBook page—encourages use of FB for sharing and networking. “Like” and “Share” them to get more information out to the public.

Discussion followed about the benefits of “Twitter” for immediate attention to important matters involved with the legislature.

Jackie Lakin shared that a waiver is required for an employee to work as an LMS and it must go before the board for approval. Also discussed teacher licensure.

District Workshop Reports

District I Director, Marla Lambert (past), Melissa Stucky (present), Barb Bahm (future) #9
District I Spring Workshop was held on April 12, 2014 at Emerson Elementary, Kansas City, KS. Author David Greenburg was the guest speaker. There were 13 presentations and the workshop was well-attended. District I felt their workshop was very successful.

District II, Ruth McCauley (past), Sharon Koontz (present), Diane Mahaffey (future) #10

District II Spring Workshop was held on March 8, 2014 at Lowell Elementary, Winfield, KS. There were 26 participants.

District III, Marlene Meckenstock

District III Spring Workshop was held on March 29, 2014 at Hesston High School. There were approximately 40 in attendance.

District IV, Linda Holzer

District IV Spring Workshop was held on March 1, 2014 at Manhattan High School. There were 35 in attendance. Lucas Loughmiller will be the new co-director.

District V, Shelley Baublits

District V Spring Workshop was held on March 1, 2014 at Southwestern Heights High School in Kismet, KS. There were 19 in attendance. New co-director will be Rita Baxa.

District VI, Jane Burton

District IV Spring Workshop was held on March 8, 2014 at Goodland High School, Goodland, KS. There were 24 in attendance. New co-director is Brenda Henry.

SAVE THE DATES (see yellow half sheet)

- June 11-12, 2014 @ ESU
- June 26-July 1, 2014 @ Las Vegas, ALA Conference
- October 17-18, 2014 @ St. Louis, MO, AASL Fall Forum Conference
- October 29-31, 2014 @ Wichita Hyatt, Kansas Library Conference

Educational Organizations Contact, report from Mirah Dow

Mirah submitted a report on the functions of this committee, conferences, and publications. See her report, addendum #

Governmental Affairs, Diane Leupold

Be aware of the regulations for a 501(c)(3) organization. We are prohibited from supporting political candidates and are subject to limits on lobbying. We spend $2000 on lobbying efforts so this is not a financial issue. We have to be careful about what is posted to our list-serve by officers as we cannot support a particular candidate.

The council members participated in a group activity led by Diane to create position statements in support of (I need wording to put in here.)

Lunch Break
Handy 5, Shelia Blume

No report.

Intellectual Freedom, Desiree Moore

Desiree would like to make it less complicated to maneuver the website when looking for information on challenges on books. She is working with Martha to “clean-up” that portion of the website. Discussion followed about how to collect and display information as to which books have been challenged; it’s not important to say where or by whom, just that it has been challenged.

Membership & Professional Partners Program, Debbi Maddy

Debbi had questions about members that have not renewed and is working on a strategy to gain back their memberships. Is this correct, Debbi?

Nominating, Gwen Lehman

Nothing to report on nominations at this time.

Parliamentarian, Robin Schrack

Nothing to report at this time.

Professional Excellence, Mary Hobson

Mary Hobson reported on Professional Excellence Awards:

- Ruth Garver Gagliardo Scholarship was awarded to Tracey McGann.
- Distinguished Service Award will be awarded to Sandy Almos.
- President’s Distinguished Library Media Specialist Award was awarded to Barb Bahm.

Fall Founders Scholarship applications are due June 1st.

Carmaine: Vision Award will be given to 2 individuals who were nominated: Mirah Dow and George Blume

Scholarship for Fall Forum goes to Robin Schrack.

Promotions, Ruth McCauley

Governor Brownback and Chris Kobach signed a proclamation for School Library Month. The Right to School Library poster – librarians at Winfield signed it and will present it to the school board and post it in the district office.

FaceBook page-160 “Likes” for their Donuts for Dad initiative, which was posted to FB.

Technology, Debra Kauer

FB gets a lot of hits. DIIGO does not have an easy way to monitor the number of hits but she is planning to work on that this summer.

Wiki Master, Kay Good
Not in attendance. Gwen reported that she does not plan to continue the wiki.

*Annual State Conference Futures, Barb Bahm*

Already covered

**Report of Liaisons**

*AASL Region IX Director, Cindy Pfeiffer*

AASL works by concerns and commendations. Kansas has been good about bringing attention to our state by presenting those at Fall Forum. Cindy is willing to assist if anyone would like to write and present a concern or commendation. Those are due to Ken Stewart by May 15, 2014.

Discussion in regard to “branding”... “labeling”

Discussion about communication issues within AASL and ALA.

*KAECT, Dusti Howell/Michelle Hudiberg*

Not in attendance, no report.

*KLA, Debbi Maddy*

Nothing to report at this time.

*KLFA, Diane Leupold*

KLFA has changed format. It is a group of organizations that get together to keep you up to date with what is going on in education. They have recently become more politically active than they have been in the past.

*KRA, Kathy Frederking-not in attendance but sent a report*

Winner of the Bill Martin, Jr. Picture Book Award is “Each Kindness” written by Jacqueline Woodson and illustrated by E.B. Lewis.

2014 IRA Convention will be held May 9-12th in New Orleans.

July Summer Leadership will be in Abilene.

Nominations have been made for the 2015 BMJ Award-see addendum. New chairperson of this committee is Dr. Roger Caswell of Emporia.

*KSDE, Jackie Lakin*

Reported that she had a meeting with the president of metametrics. DIBELS and AIMS web now have a Lexile level attached to them and an ATOS level as well.

Talked about the summer reading program to the governor and the First Lady-suggested that students have access to their Lexile level for the summer reading program.

Professional Standards-She will be soliciting members for a committee to write/edit library/media standards for grades K-12. She hopes to do this with a survey to narrow down who is interested.
**Referred to Kansas Alignment to Rose Standards** document and her goal or vision is to have a column added for library standards.

Summer Academy for 2014 has not yet been posted to the list serve to avoid a conflict with people signing up for Summer Institute. Discussion followed with highlights by Barb Bahm and Jackie Lakin.

**L4L, Debbi Maddy/Carmaine Ternes**

Lesson plan database through the AASL website-you have to be a member to get the downloads but you can look without being a member.

**State Library of Kansas Board, Martha House**

- Jo Budler-online databases should remain the same for next year.
- Book Flix-is in a state of “waiting.”
- State of Kansas will unveil their revamped website the end of May-should be much more user-friendly.

**SLIM @ ESU, Andrew Smith**

Not in attendance, no report.

**Summer Institute for School Librarians, Mirah Dow**

Not in attendance. Barb Bahm reported on the format of the institute, which will be in breakout sessions. It will be held June 11-12 @ Emporia State University. Guest speakers will be Steve Sheinkin, author of *Bomb: the Race to Build and Steal the World’s Most Dangerous Weapon* and Deborah Hopkinson, author of *Pioneer Summer*.

**William Allen White Book Award, Bev Buller**

Voting for 2013-21014 has been conducted. Winners will be announced soon. New master lists, bookmarks, and PowerPoint presentation have been added to the WAW Award website.

The selection committee has submitted 108 titles for next year’s list (2015-2016). They will vote on the list on Sept. 6, 2014.

Saturday, October 4-awards ceremony will be held on campus with books for sale and author autographs.

**Report of KASL Sections**

**SLMD, Sheri Roberts**

Nothing to report at this time.

**Old Business**

August council minutes have been posted.

**New Business**

Conference updates have been discussed already.
National Legislative Day Representative-Nancy is going, travel arrangements are made. She is looking forward to it. May 4-6, 2014

Budget-nothing in new business.

Officers-already reported.

Awards & Scholarships-already reported.

**Policies & procedures**-Gwen-2 changes since last meeting: Professional Excellence committee

Gwen moved to accept as presented, Diane L. seconded, call for discussion, motion passed.

**Concerns/Items of interest:** Nancy-concerns with activeness and leadership opportunities of our organization. Believes we should be utilizing district directors on committees and keep them involved after their term of director is completed. She would like to see people become more involved and more active. Discussion followed.

Nancy will work with the executive committee to see about restructuring the format of our council meetings and try to implement them at the August meeting.

Another concern is how to activate our retired members. We currently have 47 retired members. This will be one of her focuses for her term as President. Discussion followed.

Advocacy will be her focus for her term as well. Think about some type of initiative that your committee could accomplish within one year.

**Visionary Ideas:**

Carmaine reported on the Guys Read program with Jo Budler. She passed out flyers... *Books that Guys Read.* Carmaine wants to know if we (KASL) should support this program as long as it does not require time or expense, just a verbal endorsement and involvement. Ruth McCauley moved, Debbi Maddy seconded that Carmaine act as liaison for information gathering for this program and report at the August council meeting. Discussion... motion passed.

Gwen moved, Nancy seconded that we adjourn.

Meeting adjourned by Carmaine at 2:33 p.m.

Minutes respectfully submitted by Sharon Parks, Secretary.

Please make note of the following upcoming dates for council meetings, which will all be held from **9:00 a.m. to 3:00 p.m. at Salina Public Library, Salina, KS:**

- August 9, 2014
- January 10, 2015
- April 18, 2015
Kansas Association of School Librarians

Report to Council

Date: 26 April 2014

Reporter's Name: Carmaine Ternes - President

1) Is this report information only? YES

Support the Declaration for the Right to Libraries @ http://www.ala.org/advocacy/declaration-right-libraries. Enjoy the photos on the website.

Does this report require Council action? NO

Thanks to members who have signed the Declaration, hosted signing events, and raised awareness!

2) Is this report information only? YES

Based on the AASL theme and rules and Gwen’s contest last year, please participate in the KASL Lives Change @ your Library Contest. Celebrate School Library Month! See the smore link for guidelines and eligibility @

https://www.smore.com/8qxpkukasl-school-library-month-contest

Does this report require Council action? NO

Please promote and encourage participation in this contest.

3) Is this report information only? YES

Kansas Learning First Alliance - KLFA’s mission is “To unite the education community to improve our outstanding public education system, pre-K through higher education, to empower each Kansan to succeed in the diverse, interdependent world of the 21st century.” Details are available @ http://www.klfa.org. The videos and websites present data proving the value of high school graduation along with the KLFA advocacy powerpoint. The GameOn Kansas originators, Judith Deedy and Karen Wagner, showed two videos and gave a history of their three year progress @ http://gameonforkansasschools.com
Does this report require Council action? NO

It is recommended each member inform someone else or another organization about the purpose of the KLFA and its role supporting schools and communities and share the videos.

4) Is this report information only? YES

Please attend local legislative coffees or meetings demonstrating support, including the need for broadband (high-speed) Internet connections, funding for school libraries and certified librarians, the State Library and for statewide databases. Inform others by having your elevator speech prepared.

Does this report require Council action? NO

It is suggested that each member inform someone else or another organization to raise awareness about legislative issues and decisions. Thanks to those who contacted legislators and community members.

5) Is this report information only? YES

How do we educate and assist library media specialists in weaving Common Core College and Career Readiness Literacy and Technology Standards with the English Language Learners, Math, Science, and Social Studies Standards? The Learning 4 Life Lesson Plan Database includes these lessons and activities. Your challenge is to use one of these lessons then to submit a lesson. You can do it! http://www.ala.org/aasl/ and http://www.usd253.org/home/ehslib

Does this report require Council action? NO

It is recommended we continue to post teaching strategies on the KASL listserv and webpage. It is important we attend inservices and participate in workshops to continue learning current trends.
KASL President Elect Report
Nancy McFarlin
April 26, 2014

Attended the following meetings representing KASL since the January Council Meeting:

• ALA/AASL Affiliate Assembly, January
• KLFA, Topeka
  o January
  o February
  o April
• KLC Conference Planning, January, Wichita Hyatt
• District V and VI Workshops

Submitted the re-affiliation documents to AASL in February.

• Discrepancy with AASL/KASL members.
  o 59/423 KASL are AASL members
  o 87 total AASL members in KS
    ▪ 67% of AASL members have membership in KS
    ▪ 7 retired KASL members also hold AASL membership
    ▪ 28 AASL members are NOT KASL members
      • What benefits do they get from AASL that they do not from KASL?

Conference Planning

KLC 2014

• Call for Proposal form is up (http://kslibassoc.org/2014Conf/proposals.php). Proposals are due by May 15.
  o We are using KLA’s automated “forms” program. Each of us receives all the proposals to look over.
  o Will meet F2F in June to slot program.
• Have not yet determined registration costs and meals, but plan to meet soon to determine some of these items. Suggested “retired” registration category (TBD but well received)
• We have signed a contract with author Rebecca L. Johnson to be the KASL Luncheon speaker on Oct. 31 (watch out, may be a Halloween theme). She will also present a concurrent session on Friday as well as do a book signing after the luncheon.
• I have requested that Christine Schein, a recent past president of CASL be with us for a special “presidents session” to present on their Advocacy efforts in CO: organization, results, follow-up, etc. She has tentatively agreed.

KASL 2015 Fall Conference

• Barb Bahm and I conducted site visits in February in Manhattan & Junction City. We think Manhattan would be an ideal location: Hilton is new w/ a nice conference center. Barb will have dates.
FY15 Council Meetings

Salina Public Library, 9am-3pm (CT)

- August 9, 2014
- January 10, 2015
- April 18, 2015
Kansas Association of School Librarians

Report to Council

Date: April 26, 2014

Committee/Liaison: Immediate Past President

Reporter’s Name: Gwen Lehman

1) Is this report information only? YES NO

If yes, please list the information:

New officers elected to begin office June 1, 2014:
Marla Lambert - President-Elect
Sharon Parks - Secretary
Brenda Lemon - Treasurer

Will be sending letters in May to the newspaper and administrators of the new officers

2) Does this report require Council action? YES NO

What kind of action is needed?

(motion, committee action, presidential action)
**Background information:**

**Recommendation:** (Please state the motion or action to be made)
Merchandise 2014

• The Primary goal of KASL merchandise is to promote our organization and profession. Secondly, merchandise is sold at minimal costs to profit our organization.

• Over the past six years, we have worked to use the existing merchandise due to decreased sales and then purchase new merchandise that would better appeal to members and increase profits. The council voted to use the existing merchandise as gifts at district workshops, the annual conference, for early membership enrollment and other gifts as needed.

• The annual budget was reduced from $3,000 to $2,000 and then $1,500 to reduce expenditures for KASL.

• New Merchandise Strategy:
  
  o Utilize existing merchandise for gifts to save KASL funds
  
  o Publicize merchandise on KASL Website
  
  o Publicize merchandise at Fall KASL Conference
  
  o Brainstorm ideas for new merchandise that would appeal to our membership
  
  o Utilize merchandise as gifts to presenters and other officials to promote our organization and profession.

• Merchandise Gifts for 2014
  
  o 6 Bags of merchandise worth approximately $75 retail cost each for use at the 6 District Workshops.
  
  o Items worth no more than $5.00 retail cost were given to members who complete early membership enrollment at the District Workshops.
  
  o This year we gave the initial 50 early renewal prizes and then added an additional 50 renewal prizes to meet an unexpected request.
  
  o We have now exhausted our merchandise reserve of older merchandise and may need to vote to discontinue this process because we would be spending money to give as early membership prizes. The members who enroll early already receive a discount, and so it would be my recommendation to cease the early enrollment gifts.
• Merchandise for District Workshops Spring 2014
  o Packets of KASL Merchandise was distributed at the January Council Meeting and a challenge to sell the merchandise to workshop participants or purchase items to give as “thank you gifts” for presenters or special guests was launched. The challenge was for each District to sell all the items in the bag earning $100 in merchandise sales and spreading our KASL name across the state! The totals for the “District Merchandise Challenge” will be collected at the April 26, 2014 KASL Council Meeting in Salina and reported at the following meeting.

• KASL Taxes
  o KASL will continue at this time to report sales tax yearly vs. quarterly according to the state. The sales taxes for 2013 are due and paid on or before January 27, 2014.
  o The first year for online tax submission was 2011 and continues to be the reporting method.
  o The sales tax for KASL Merchandise for 2013 totaled $11.50.

• ACTION Item
  o I move that we discontinue providing “Early Enrollment Gifts of Older Merchandise” because we have exhausted our supply. (Also, we would need to buy gifts, we are already giving a discount and it would cost us more to do so.)

Respectfully Submitted by Julie Doyen, KASL Assistant Treasurer
KASL Council Report - Executive Secretary & Conference Futures

2013/2014 Final Membership

Free - 9
Regular - $35 (new member sign up discount - 340
Regular - $30 - 14
Retired - $10 - 47
Student/Para/Gift Member - $15 - 25
Total for year - 435 down 32 members from 2012/2013

Early membership drive at District workshops - 126 (9 free)

Directory - will be updated again soon - will try to due the update once a month.

Checked membership with the list from AASL. 19 members of AASL are not members of KASL (3 joined at district workshops)

2014 conference - nothing new except proposals due by May 15th. We will be with KLA.

2015 conference - 10/01/15 to 10/02/15 in Manhattan, KS. KASL only

Would recommend that we go with KLA in 2016 & 2017 but host our own again in 2018 when KLA is hosting MLPA.

Barbara Bahm
Tonganoxie MS/ES Librarian
KASL Executive Secretary
(913) 845-2627 (MS)
(785) 224-1128 (cell)
Sent from my iPad
Kansas Association of School Librarians

Report to Council

Date: 4/24/2014

Committee/Liaison: District I Director

Reporter’s Name: Marla Lambert

1) Is this report information only? YES NO

If yes, please list the information:

The KASL District I Spring Workshop was held on April 12, 2014 at Emerson Elementary School in Kansas City, KS, from 7:30 a.m. to 1:00 p.m. There were 41 librarians, 3 retired librarians, 2 Library Directors and 5 LMS students or classroom teachers present. Marcy Clay, assistant superintendent of the KCKPS district, welcomed the group and shared how much she loved the library growing up. Carmaine Ternes, KASL President, shared video clips and information that was helpful in working together to promote libraries and the importance of AASL and KASL. Barb Bahm talked to the group about KASL membership and how to renew or join this year. During a short business meeting, minutes from last year were approved and Barb Bahm was voted in as 2014-2015 District I Assistant Director. Author David Greenberg gave an hour presentation to the entire group about the Civil Rights Movement. He was personally connected to the topic with his father being a lawyer for Dr. Martin Luther King, Jr. Many positive comments were received about the quality of his talk. Eight students from Emerson Elementary School attended his presentation and interviewed the author after his book signing. A poster of the Declaration for the Right to Libraries was signed by all those attending and a group photo was taken. Three vendors from Permabound, Children’s Plus, and Follett had tables with merchandise on display and supported give away prizes. There were three break-out sessions with 13 different presentations to choose from. All sessions had several people in attendance. Lunch was brought in from Oklahoma Joe’s BBQ and everyone left with some type of door prize.

2) Does this report require Council action? YES NO
What kind of action is needed? ____________________________

(motion, committee action, presidential action)

Background information:

Recommendation: (Please state the motion or action to be made)
Educational Organizations Contact Committee Report
Respectfully submitted by Mirah Dow, KASL Education Organizations Contact Committee Member
mdow@emporia.edu

Committee Functions (KASL Handbook)
Function #1, Establish line of communication between KASL and other Kansas organizations concerned with education.
Function #2, Discover and publish information about issues common to KASL and other organizations.
Function #3, Work on collaborative efforts that will benefit KASL and our education partners.

Items to Report, Information Only

CONFERENCES

April 22-12, 2014 AASL’s IMLS Funded Research Summit, Causality: School Libraries and Student Success (CLASS), April 11-12, 2014, Mirah J. Dow


PUBLICATIONS


COLLABORATIVE EFFORTS

Kansas School Library Media Specialist Standards Review/Revision Committee, Chair

End
The AASL Intellectual Freedom Committee created the following suggested activities list to assist your state committee in promoting intellectual freedom in school library media programs. Be aware that the list is composed of possibilities rather than expectations, although communicating with your membership regarding available intellectual freedom resources should be a top priority. It may seem like a daunting list, but many of the tasks, such as encouraging members to participate in Banned Books Week, are easily undertaken by any group. Other suggestions on this list will require more planning by your committee and association leadership. Select an activity and get started!

One caution: do not provide legal advice. Refer members in need of legal assistance to state chapters of the American Civil Liberties Union, which have access to pro bono attorneys in each state who are knowledgeable and willing to help.

Finally, the American Library Association (ALA) Office for Intellectual Freedom assists librarians facing a variety of intellectual freedom issues. Contact ALA for support at any point in dealing with challenges or advising members. [http://www.ala.org/oif, 800.545.2433, ext. 4220]

1. Advertise through state electronic mailing lists the services that your state's intellectual freedom committee can offer to school library media specialists. These may include providing news from ALA's intellectual freedom community, advising and providing moral support on the book/resource challenge process, and educating members about strategies for advocating for minors' rights in school libraries.

2. Promote ALA and AASL resources to assist with book challenges through blogs, electronic mailing lists, newsletters, etc.

3. Promote intellectual freedom resources at the state conference by making free intellectual freedom-related materials available for attendees to pick up at the association's exhibit booth or an AASL booth. Information could include copies of AASL's "What is Intellectual Freedom?" brochure, ALSC's short flyer "Kids Know Your Rights," and YALSA's "Social Networking: A Guide for Teens."
4. Present a session or workshop at your state conference to raise awareness about materials challenges, self-censorship, or other intellectual freedom issues.

5. Establish an intellectual freedom web page on your state association site linking to ALA, AASL, ALSC, and YALSA intellectual freedom resources. Example: Wisconsin Educational Media & Technology Association,


6. Organize a Special Interest Group for intellectual freedom issues within your association.

7. Write articles for your state association newsletter on topics related to intellectual freedom, including the Code of Ethics, the Children’s Internet Protection Act (CIPA), social networking, and others.

8. Establish an intellectual freedom blog to discuss controversial issues related to challenges, privacy, self-censorship during selection of materials, minors’ rights when using school library media programs, and other topics.


10. Pursue opportunities for sponsoring collaborative intellectual freedom programs between school and public libraries.

11. Encourage members to participate in Banned Books Week, which takes place during the fourth week in September each year.

12. Promote the message of Banned Books Week year-round and encourage members to celebrate the event when it makes most sense for them. Intellectual freedom and censorship issues may fit into the
curriculum at a different point in the year, and Banned Books Week tools and resources are available to librarians at any time.

12. Write letters to the editor of local newspapers during Banned Books Week to promote the ideals of intellectual freedom in school libraries.

13. Encourage conversation among members at the building and district level about intellectual freedom issues, including selection and reconsideration policies and procedures. School library media specialists need to be informed about their policies and procedures and make sure this information and knowledge is not only internalized, but also shared with their teacher colleagues and administrators.

14. Encourage association members to read and submit questions about intellectual freedom issues to the Cooperative Children’s Book Center’s What IF? question and answer service located at http://www.education.wisc.edu/ccbc/freedom/whatif/default.asp.

15. Create and maintain a list to record challenges to resources in school library media programs and curricula, their geographic location and school level [elementary, middle school, or high school], and the resolution/result. Send the list annually with the following information: title, level of school, reason for the challenge to the ALA Office for Intellectual Freedom via email: oif@ala.org/. Although the details collected should be kept confidential, the data on how many challenges are occurring, in what areas of the state, and the result could be valuable to the committee and state association membership. The state association would also be in a position, for example, to answer queries from their membership as to whether a particular title has been challenged previously and on what grounds.

16. Under the structure of your state library media association, create an Intellectual Freedom Network made up of 5-7 members who have experience with intellectual freedom concerns, such as challenges and filtering issues, and who might receive additional training on intellectual freedom basics from the association’s Intellectual Freedom Committee. Members of the Intellectual Freedom Network would be willing to provide confidential moral support to colleagues facing a resource challenge, filtering problems, and/or other technology-related intellectual freedom issues. They might also act as a sounding board for colleagues in those situations, with the goal of decreasing the sense of fear and isolation that sometimes accompanies a challenge or other intellectual freedom matters. Example: Wisconsin Educational Media & Technology Association, Contact the president of WEMTA at http://www.wemtaonline.org for more information.

17. Identify contacts at state agencies and organizations that provide intellectual freedom information, resources, or services and collaborate with them. Library, reading, social studies, and science
associations, as well as state level affiliates of the National Council of Teachers of English, are natural allies. Review and revise the list of contacts annually.

18. Contact other state IFCs to learn about what other groups are doing. Networking can help learn about best practices in other states, and can also be a source of support for your intellectual freedom group.

19. Join the stateific@ala.org electronic mailing list, managed by ALA’s Office for Intellectual Freedom. Information is available at http://lists.ala.org/sympa/info/stateific/

20. Sign up to receive ALA’s IFAction news-only, no-discussion e-list of the Office for Intellectual Freedom (OIF). IFACTION also alerts subscribers to legislation affecting intellectual freedom issues, such as filtering, privacy, online social networks, media concentration, and network neutrality. Information is available at http://www.ala.org/ala/aboutala/offices/oif/ifgroups/ifan/ifactionb/ifaction.cfm/.
Kansas Association of School Librarians

Report to Council

Date: __________4-21-2014_______________

Committee/Liaison: _____Promotions___________________________________

Reporter’s Name: ___Ruth McCauley

1) Is this report information only? YES

If yes, please list the information:

March 20th Ken Stewart, 3 Kansas students and myself attended the governor’s signing of the
Proclamation for school Library Month. A photograph was sent ot Martha House and an original copy
of the Proclamation will be given to Marla Lambert for archiving.

Unfortunately, the signing was held earlier than expected and several would be attendees were not
present.

We had a copy of the right To Library Poster made at a local print shop and our district librarians
presented it to our school board for their signatures and will take it to each district school for staff
signatures. Poster will reside at our District Office. We did this along with a presentation about our
impact on stundet learning and compliance with the CCR.

2) Does this report require Council action? NO
What kind of action is needed? __________________________

(motion, committee action, presidential action)

Background information:

Recommendation: (Please state the motion or action to be made)
Kansas Association of School Librarians

Report to Council

Date: __________4-21-2014________________

Committee/Liaison: _____Tech Committee ________________________________

Reporter’s Name: ___Debra Kauer

1) Is this report information only? YES

If yes, please list the information:

Facebook and Diigo are still up and working. Diigo does not have a diagnostic ability yet, but Gwen Lehman says we can get on up and running on it, but right now neither of us have time to do it. We are hoping to get to it this summer. Facebook is still going strong.

2) Does this report require Council action? NO

What kind of action is needed? ________________________________

(motion, committee action, presidential action)

Background information:

Recommendation: None
Report to KASL Council

William Allen White Children’s Book Awards

The 2014 award winners will be announced by the end of April, first in the Emporia Gazette and then on the program’s website and the KASL and Kan-lib listservs. The grades three to five winner has confirmed, so they are working with the grades six to eight winner.

I began asking in early April to have the PowerPoint and bookmarks for the new (2014-15) master lists put on the website. Hopefully by this time they are up.

Selection committee members have just submitted their second round of nominations at this point in the 2015-2015 awards year. 108 books have been nominated with over 25 new titles for this round. The final round will be due June 15 and the selection meeting will be September 6 in Emporia. Members must have read 50% of the nominated titles and be present to participate.

Julie Detter, Mary Butel, and Georgia Sweetwood continue on the committee as KASL representatives and are active members. KASL will need to choose a replacement for Georgia at the August council meeting; her three-year term will be up in September.

The 2014 awards ceremony will be held on the ESU campus on Saturday, October 4. It will be very much like last year’s celebration. For tickets for the ceremony and information about the Friday night sleepover e-mail wawbookaward@emporia.edu or call Yolanda Robinson at 620-341-5208. The website will soon be updated with details about the day: http://waw.emporia.edu/misc/celebration.html

There will also be an autographing session with both authors at Red Rocks, the home of William Allen White the evening before the ceremony sponsored by the WAW Community Partnership. This is a free event and ideal for those already in Emporia the night before the ceremony. A related event also sponsored by the community partnership will be the showing of Mary White at the Granada Theatre in Emporia at 2 p.m. and 7 p.m. Children will be free at the afternoon showing; otherwise tickets will be $5 at the door. People who were “extras” in the film or watched its filming will be given a chance to share memories after each showing.
The **2015-2016 master lists** will be announced via the program website and the KASL/KAN-lib listservs once confirmation is received on all the titles. Dean Sheridan and I plan to present the new lists at the KASL conference in Wichita.

**Beverley Buller  Selection Committee Chairperson  wawselect@sbcglobal.net**
Guideline Changes

2013-2014

Overall Changes
- Uploaded document into Google Drive as a Google document
- Cleaned up formatting so it all matches - font styles, font sizes, etc.
- Eliminated extra spacing between words and sections
- Corrected spelling errors
- Changed any listing of the word list serv to mailing list
- Added an Appendix A after Guideline Acknowledgement Section for all the scholarship, grant and award forms
- Added Appendix B after Appendix A for all KASL Officer Nomination forms

President

General Duties:
- Added a new item 8 - “Maintain and utilize the official KASL President gmaill account for correspondence and documentation/recordkeeping related to the duties of the office.”

Committees:
- Removed item 4 “Appoint committee members with the recommendation of the chairpersons.” as the committee chairs usually announce their members at the first meeting in August
- Changed item 5 from “Keep a list of the membership of all committees and provide copies to all members of Council.” to “Keep a list of all Council members including contact information and email council members via the KASL Council mailing list.”
- Changed item numbering in list with the removal of item 4.
- Added item 7 - “Send a copy of the current council members including email addresses to the KASL Electronic Mailing List Administrator”

Relations with Other Organizations:
- Made the highlighted change to item 2 - “Represent KASL at various professional meetings, when called upon and approved by council.”
- Made the highlighted change to item 4 - “Work with a representative of the Kansas State Department of Education and State Commissioner of Education in matters relating to the development of school library media programs.”

Other Duties:
- Made the highlighted change to item 2 - “See that expenses above the items in the budget are authorized by the Council prior to purchase.”

Reimbursement:
Made the highlighted change on item 1 - “Mileage and lodging (if necessary) for all official KASL duties, excluding attending the President’s home District Workshop and the KASL Annual Conference.”

**Timeline**

**June:**
- Made highlighted change to item 5 - “Attend AASL Affiliate Assembly at ALA Annual Conference and act as mentor to the President-Elect.”

**July:**
- Made the highlighted change to item 2 - “Contact council members inquiring about their continued position.”
- Added item 4 - “Send a copy of the current council members including email addresses to the KASL Electronic Mailing List Administrator”
- Made the highlighted change to item 12 - “Send out applications for WAW Selection Committee both on the KASL mailing list and the website (due 2 weeks prior to the first council meeting)”
- Made the highlighted change to item 13 - “Email copies of the WAW applications to the Executive Council one week prior to the executive board by the first council meeting.”

**August:**
- Item 3 changed “makes” to “make”

**October:**
- Made the highlighted change to item 5 - “Buy the previous year’s KASL Immediate Past President a gift to present at the annual state conference luncheon in recognition for their service to the organization.”

**February:**
- Remove item 3 - Register and make travel arrangements for ALA Annual Conference in June. They will not attend ALA Annual Conference as the Immediate Past President.

**March:**
- Added “Attend District Workshops” as item 1

**April:**
- Added the following item after item 3 on the list - “Email copies of the completed AASL National Conference Grant or Fall Forum Grant applications to the Executive Council one week prior to the April council meeting.”
- Made the highlighted change to item 4 - “Make arrangements for the Executive Council to vote on the AASL National Conference Grant recipient or the Fall Forum Grant recipient during lunch at the April council meeting.”
- Made the highlighted change to item 8 - “Set up a time to visit with the incoming President so the transition goes smoothly.”

**President-Elect**
**General Duties:**

- Added a new item 9 - “Maintain and utilize the official KASL President-Elect gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”

**Reimbursement:**

- Combined items 1 & 2 to read as “Mileage and lodging (if necessary) for all official KASL duties, excluding attending the President-Elect’s home District Workshop and the KASL Annual Conference.”
- Modified item numbering due to above change

**Timeline:**

- Removed the following statement - “The President-Elect should take photos throughout the term to give to the webmaster.” as the Historian takes all the photos.

**June/July:**

- Made highlighted changes to item 2 - “Attend AASL Affiliate Assembly at the ALA Annual Conference and pay special attention to speakers who might be particularly good for the annual state conference.” We don’t get proposals from speakers outside the state unless they are a paid guest speaker.

**October:**

- Added the following item - “Attend and participate in the annual state conference planning meetings following the completion of the fall conference.”

**February:**

- Made the highlighted addition to item 2 - “Make arrangements for ALA Annual conference in June that you will be attending with the incoming President-Elect.”

**March:**

- Made the highlighted addition to item 2 - “Start informal discussion with incoming president-elect. Focus on the ALA Annual Conference in June and their program responsibilities for the state annual conference.”

**April:**

- Added the following as item 4 - “Set up a time to visit with the incoming President so the transition goes smoothly.”

**Immediate Past-President**

**General Duties:**

- Made highlighted change to item 3 - “Organize and forward Immediate Past-President’s Past-President’s records to incoming Immediate Past-President.”
- Added a new item 7 - “Maintain and utilize the official KASL Immediate Past-President gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”
Reimbursement:
- Made the highlighted change to item 1 - “Mileage and lodging (if necessary) for duties as delegated by the President, excluding attending the Immediate Past-President’s home District Workshop and the KASL Annual Conference.”

Timeline -
February:
- Made the highlighted change to item 1 - “Submit notification of elections to membership in February for a 2 week voting period beginning February 1st and have elections completed by February 15th March 1st via the KASL mailing list List 1 and the website.”

April:
- Added the following as item 4 - “Set up a time to visit with the incoming Immediate Past-President so the transition goes smoothly.”
- Moved the following items from May to April -
  - Announce new officers on KASL mailing list.
  - Notify the following entities of the election results: AASL, local newspapers of candidates, and school administrators of the new KASL officers

May:
- Made the highlighted change to item 1 - “Provide revised Guidelines, Constitution and By-Laws to Webmaster.”

Secretary

General Duties:
- Added item 4 - “Send approved minutes to the webmaster for posting on the KASL website following each council meeting.”
- Added a new item 5 - “Maintain and utilize the official KASL Secretary gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”

Records:
- Made the highlighted change to item 2 - “Send KASL Council meeting minutes to the President’s prior to the next Council meeting so they can be sent out to Council members with the agenda.”
- Made the highlighted change to item 4 - “Keep a current copy of the KASL Guidelines, Constitution and By-Laws.”

Treasurer
General Duties:
● Made the highlighted change to item 12 - “Organize Treasurer’s records and notebook, provide audited accounts, and forward these to incoming Treasurer after May 31 and before first KASL Council meeting in August.”
● Added a new item 13 - “Maintain and utilize the official KASL Treasurer gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”

District Director

General Duties:
● Made the highlighted change to item 2 - “Announce the place and date selected for the District Workshop at the first KASL Council meeting in August.”
● Made the highlighted change to item 5 - “Create/update a digital record of activities/actions and forward to incoming District Director.”

Workshop Planning:
● Made highlighted change to item 8 - “Include President, President-Elect, and Chairperson of the District Workshop Committee, Historian, and Webmaster, in all workshop mailings.”

Assistant District Director

General Duties
● Made the highlighted change to item 6 - “Send publicity, clippings, programs, and photos labeled with names of the District Workshop and names of persons pictured, etc. to the Webmaster and Historian by May 15th.”
● Added a new item 6 - “Send the name and contact information of the new assistant director to the KASL President, President-Elect and the District Workshop Committee Chair.”
● Made the highlighted change to item 7 - “Prepare a printed financial report and printed minutes of workshop activities to be presented at the next District Workshop. Send a copy to the newly elected Assistant Director and to the KASL Council mailing list prior to the April council meeting.”
● Made the highlighted change to item 11 - “Create/update an Assistant District Director’s record and forward to the incoming Assistant District Director.”
● Changed item numbering in list with the addition of item 6

Assistant Treasurer

General Duties:
● Made the highlighted change to item 4 - “Advertise items for sale at the KASL website.”
● Remove items 11 & 12 - obsolete
• Add a new item 11 - “Provide a Thank you note to the vendors who attend the KASL Conference and offer acknowledgement on our website and recognition at our conference for one year. We do not endorse vendors.”
• Changed item numbering in list with the removal of item 12
• Remove the “Writing the Advertising Form Letter” - obsolete as we don’t print a directory and we use the website

Executive Secretary

General Duties:
• Remove item 10 - “Provide notebooks and KASL Guidelines copies as needed.” we have moved to digital guidelines and information
• Added a new item 18 - “Maintain and utilize the official KASL Executive Secretary gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”

Historian

General Duties:
• Added item 8 - “Take photos at council meetings and KASL Annual Conference to include in the scrapbook.”
• Added item 9 - “Collect photos from each district workshop to include in the scrapbook.”
• Changed item numbering in list with the addition of items 8 & 9

KASL-L Electronic Mailing List Administrator

Procedure:
• Change “Procedure” heading to “KASL Member Mailing List Procedure”
• Add new heading of “KASL Council Member Mailing List Procedure”
• Added the following under the new heading -
  1. It is a 'closed' mailing list, meaning that only current council members of KASL can post to the list.

  2. The list of e-mail addresses subscribed to KASL council electronic mailing list will not be shared with outside organizations or individuals.

  3. The KASL President will pass on email addresses of the current council members for the year to the list owner who 'subscribes' those addresses to the electronic mailing list. The list owner will also remove any email addresses that are not on the current council member list.

  4. When non-subscribers try to post to the electronic mailing list, their postings are automatically forwarded to the list owner. The list owner checks with the
KASL President to confirm the person's council member status and then either subscribes them to the electronic mailing list or sends an e-mail to the person explaining that the electronic mailing list is a closed list and points them to the KASL President email (kaslpresident@gmail.com) for further questions.

5. The KASL Executive Committee will serve as a review board as needed. When questions arise about usage of the list, the list owner checks with the KASL President who refers questions to the KASL Executive Committee as needed.

Webmaster

**Preparation of Material for Posting:**

- Remove item 5 - “The Webmaster shall maintain the camera, which remains with the position. The webmaster should check with personal insurance carrier about insurance on the camera.”

KASL Council

**Procedure:**

- In item 5 added “Officer Reports” under the Treasurer Report

District Workshop Timetable

**Timeline -**

**December:**

- Made highlighted change to item 1 - “If necessary, arrange meeting for planning the District Workshop: (a) hold meeting of committee chairpersons; (b) ask for suggestions; and (c) give committee chairpersons a general outline of their duties.”
- Made highlighted change to item 2 - “Suggested committees (if necessary):”

**January:**

- Made highlighted change on item 2 - “Send District Workshop information to the and KASL webmaster for inclusion on the KASL website in KASL publications.”

**After Workshop:**

- Made highlighted change to item 2 - “Send all labeled photographs, programs, and publicity to the Historian by April/May 31.”
- Made highlighted change to item 3 - “Send copy of invitation, program, and minutes to the Historian by April 31.”
- Made highlighted change to item 4 - “Send name and address of the newly elected Assistant Director to the District Workshop Chairperson, President and President-Elect.”
General State Committee Guidelines

Appointments:

- Made highlighted change to item 3 - “Names of members accepting appointments are sent to the President, the Executive Secretary, the KASL Webmaster newsletter editor, the Secretary, and the Treasurer by the chairperson of each committee.”

District Workshop Committee

Chairperson’s Responsibilities:
Remove item 5 - “Notify the Webmaster of names of new Assistant Director and dates and location of upcoming meetings by the first council meeting of the membership year.” This task is completed by the District Director.

Intellectual Freedom Committee

Chairperson’s Responsibilities:

- Made the highlighted change to item 2 - “Contribute a quarterly blog post to KASL website an article to each issue of KASL newsletter to inform membership about issues of intellectual freedom and what is happening in Kansas.”

Membership Committee/Professional Partners Program

Chairperson’s Responsibilities:

- Removed item 2 because the Executive Secretary does this already - “Contact Immediate Past District Directors and encourage membership recruitment after the District Workshops.”
- Changed item numbering in list with the removal of item 2

Committee Member Responsibilities:

- Removed item 2 because the Immediate Past Director in each district performs this task - “Secure a list of non-renewing members after November 1 from the Executive Secretary and contact those in your district.”
- Changed item numbering in list with the removal of item 2

Nominating Committee

Timeline for Selection of Officers - January:

- Added item 1 - “Announce nominated slate of officers at council meeting for approval.”
February:

- Made the highlighted change to item 1 - “Prepare electronic voting to for two weeks in February run from February 1st to March 1st. Post on the website and mailing list about elections.”

April:

- Made the highlighted change to item 2 - “Announce and affirm results of the officer election at third Council meeting.”
- Made the highlighted change to item 3 - “Announce new officers on the KASL electronic mailing list and website.”
- Moved the following from May to April - “Notify the following entities of the election results: AASL, local newspapers of candidates, and school administrators of the new KASL officers.”
- Eliminated “May” from the timeline as the previous shift left no items on May.

Professional Excellence Committee

Membership:

- Made highlighted change to item 2 - “Chairperson is appointed by the President for a term of three years and is a voting member of KASL Council.” Made this change to match all other appointed committee chair positions.
- Remove item 4 - “Members may serve for no more than two terms.”

AASL Fall Forum Grant - Procedure:

- Made highlighted change to item 2 - “A supporting statement from one of the library media specialist’s supervisors. If applicable, a supporting statement from the partner of the Professional Partners Program.”
- Made highlighted change to item 3 - “Deadline for submitting application will be March 15th of the year in which the conference is to be held.”
- Made highlighted change to item 6 - “The recipient will submit receipts from the Fall Forum to the Treasurer for reimbursement up to $1,000 after attending the Fall Forum as follows:
  • $40 per diem (actual expenses for meals and incidentals such as cab) for the number of days covered by the AASL Conference.
  • accommodations for the number of nights covered.
  • mileage and travel expenses, including transportation to and from the hotel.
  • meeting registration.”

AASL Fall Forum Grant - Award:

- Added item 1 - “The President will announce award recipient.”
- Changed item numbering in list due to addition of item 1
**AASL National Conference Award - Procedure:**

- Made the highlighted change to item 5 - “The recipient will be notified by the President following the April Council meeting. The President will notify the recipient by May 1.”

**AASL National Conference Award - Award:**

- Added item 2 - “Recipient will accompany and room with the Immediate Past-President whenever possible”
- Changed item numbering in list due to addition of item 2

**Distinguished Service Award - Award:**

- Made highlighted change to item 2 - “The awards shall be a suitably engraved plaque costing from $30.00 to $50.00.”

**Technology Committee**

**Function:**

- Added a new item 4 - “To curate digital tools, articles and other resources to aid in the learning and teaching of the school library media center.”

**Chairperson’s Responsibilities:**

- Added a new item 6 - “Maintain and utilize the official KASL Technology gmail account for correspondence and documentation/recordkeeping related to the duties of the office.”
- Added a new item 7 - “Organize committee members in the assistance of maintaining and updating content on the KASL Diigo and Facebook accounts.”

**Committee Member Responsibilities:**

- Added a new item 3 - “To assist in the maintaining and updating of content on the KASL Diigo and Facebook accounts.”